



Empowered lives.  
Resilient nations.

## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: **16 February 2012**

**Country: the Kyrgyz Republic**

**Description of the assignment: National Consultant on mainstreaming of SLM into national policy in the context of UNCCD**

**Project name: GEF/UNDP CACILM: Multi-country capacity building Project**

**Period of assignment/services (if applicable): 8 months**

Proposal should be submitted at the following address **Chokmorova 234a, Bishkek** or by email to [procurement.cacilm@carnet.kg](mailto:procurement.cacilm@carnet.kg) no later than **9 March 2012**.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. The procuring UNDP Entity will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

### 1. BACKGROUND

Multicountry Capacity Building (MCB) Project is being implemented by UNDP, GIZ, and the Global Mechanism of the UNCCD (GM); GEF is one of project funders. The project is aimed at elimination of SLM-related system level capacity gaps in Central Asia.

The United Nations Convention to Combat Desertification is a Convention to combat desertification and mitigate the effects of drought through national action programs that incorporate long-term strategies supported by international cooperation and partnership arrangements.

The Convention is based on the principles of participation, partnership and decentralization - the backbone of Good Governance and Sustainable Development. It now has 194 country Parties to the Convention, making it truly global in reach. Kyrgyzstan accessed the convention in 1999.

The Central Asian Countries Initiative on Land Management (CACILM) was conceived as a long-term (2006-2016) multi-country multi-partner program to counter land degradation and its causes in the countries of Central Asia. CACILM is a regional program that seeks to counter threats to the production and ecosystem bases of Central Asia countries caused by climate change, underinvestment in, and inadequate management and protection of, natural resources and associated man-made assets.

CACILM has now entered its second phase, with the Focal Points of Multilateral Environmental Agreements constituting the main cross junctions of this program.

There is growing conviction in the international discussion about Multilateral Environmental Agreements about the undeniable interdependence between biodiversity, land degradation and adaptation to climate change. Synergies between the conventions are increasingly being sought.

Institutional responsibility for the conventions in Kyrgyzstan has separated them from each other by placing focal points in different sector ministries or agencies. The multi focal area vision of GEF5 indicates that the future challenge for benefitting from international funding of environmental concerns will increasingly rely on the capability of countries to bring together those responsible for MEAs and make them develop integrated visions and priorities.

## 2. MAIN OBJECTIVES, RESPONSABILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

- The consultant provides technical assistance to support the UNCCD Focal Agency in mainstreaming of sustainable land management principles into the national policies and programmes by promoting and/or facilitating national implementation and reporting of the Convention and State Programme on Soil Improvement.

## 3. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

- To assist the UNCCD Focal Point and institutions for improved operationalization of the agreement and cooperation with other Focal Points
- To assist the UNCCD Focal agency in coordinating other donor activities in the field of SLM
- Conduct discussions with the Focal Points (UNFCCC and CBD) and respective experts on the priorities of the country and the extent the obligations under the convention have been rendered into defined strategies, programs and activities and analyse the reasons if this has not been addressed as due
- To assist the Focal Point in mainstreaming Sustainable Land Management in the context of UNCCD into policy (ensure mainstreaming into important strategic documents, assist in coordination of implementation of the main strategies)
- To provide support in establishing of effective resource mobilization to support SLM initiatives in the country
- Provide day-to-day consultation and support to the Focal Point and its institution regarding fulfillment of his duties:
  - Communication and networking,
  - dissemination of information,
  - representation at meetings, preparation of statements and presentations responding to various request,
  - ensuring collaboration with stakeholder groups,
  - supporting donor coordination in order to create synergies achieved by a more coordinated approach to the problems being addressed (reduced duplication, possibilities of building lessons of other CACILM activities into design of own interventions)
  - monitoring, promoting and/or facilitating national implementation of the Convention
- To assist the development and/or integration of the action plan on the State Programme on Soil Improvement
- To provide expert assistance in developing country report on Convention implementation to UNCCD Secretary.

For detailed information, please refer to Annex 1- Terms of Reference.

## 4. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

1. Higher education in the field of social, economics, finance or political sciences or ecology
2. Minimum 5 years of work experience in the Government structure and the sphere of expertise.
3. Excellent command of English and Russian; Kyrgyz, is an asset.
4. Familiarity with land degradation and SLM issues
5. Organizational and communicative skills.
6. Good presentation and teamwork skills.
7. Proven analytical skills.
8. Computer skills (MS Office, Internet Explorer and others).

**Interested individual consultants must submit the following documents/information to demonstrate their qualifications:**

### 1. Proposal:

(i) Explaining why they are the most suitable for the work

(ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

### 2. Financial proposal;

3. P11 form including past experience in similar projects and at least 3 references.

## 5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

Individual consultants will be evaluated based on the following methodologies:

### 2. Cumulative analysis

*When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:*

*a) responsive/compliant/acceptable, and*

*b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.*

*\* Technical Criteria weight; 70%*

*\* Financial Criteria weight; 30%*

*Only candidates obtaining a minimum of point would be considered for the Financial Evaluation*

<b>Criteria</b>	<b>Weight</b>	<b>Max. Point</b>
<u>Technical</u>		
• <i>Criteria A</i>	<i>Master degree in the area of economics and public policy</i>	<i>30%</i>
• <i>Criteria B</i>	<i>Expert knowledge on sustainable land management issues in Kyrgyzstan</i>	<i>40%</i>
• <i>Criteria C</i>	<i>Knowledge experience in governance</i>	<i>30%</i>