

Annex 2



*Empowered lives.
Resilient nations.*

**TERMS OF REFERENCE for National Consultant on mainstreaming
of SLM into national policy in the context of UNCCD**

Project Name	GEF/UNDP CACILM CPP: Multi-country capacity building Project
Short title of Assignment:	National Consultant on mainstreaming of SLM into national policy in the context of UNCCD
Duty station:	Bishkek, Kyrgyz Republic
Application deadline:	9 March 2012
Type of Contract:	IC
Duration of Contract:	8 months, from April 1 st to November 30 th 2012

BACKGROUND

Multicountry Capacity Building (MCB) Project is being implemented by UNDP, GIZ, and the Global Mechanism of the UNCCD (GM); GEF is one of project funders. The project is aimed at elimination of SLM-related system level capacity gaps in Central Asia.

The United Nations Convention to Combat Desertification is a Convention to combat desertification and mitigate the effects of drought through national action programs that incorporate long-term strategies supported by international cooperation and partnership arrangements.

The Convention is based on the principles of participation, partnership and decentralization - the backbone of Good Governance and Sustainable Development. It now has 194 country Parties to the Convention, making it truly global in reach. Kyrgyzstan accessed the convention in 1999.

The Central Asian Countries Initiative on Land Management (CACILM) was conceived as a long-term (2006-2016) multi-country multi-partner program to counter land degradation and its causes in the countries of Central Asia. CACILM is a regional program that seeks to counter threats to the production and ecosystem bases of Central Asia countries caused by climate change, underinvestment in, and inadequate management and protection of, natural resources and associated man-made assets.

CACILM has now entered its second phase, with the Focal Points of Multilateral Environmental Agreements constituting the main cross junctions of this program.

There is growing conviction in the international discussion about Multilateral Environmental Agreements about the undeniable interdependence between biodiversity, land degradation and adaptation to climate change. Synergies between the conventions are increasingly being sought.

Institutional responsibility for the conventions in Kyrgyzstan has separated them from each other by placing focal points in different sector ministries or agencies. The multi focal area vision of GEF5 indicates that the future challenge for benefitting from international funding of environmental concerns will increasingly rely on the capability of countries to bring together those responsible for MEAs and make them develop integrated visions and priorities.

OBJECTIVE

The consultant provides technical assistance to support the UNCCD Focal Agency in mainstreaming of sustainable land management principles into the national policies and programmes by promoting and/or facilitating national

implementation and reporting of the Convention and State Programme on Soil Improvement.

SCOPE OF WORK

- To assist the UNCCD Focal Point and institutions for improved operationalization of the agreement and cooperation with other Focal Points
- To assist the UNCCD Focal agency in coordinating other donor activities in the field of SLM
- Conduct discussions with the Focal Points (UNFCCC and CBD) and respective experts on the priorities of the country and the extent the obligations under the convention have been rendered into defined strategies, programs and activities and analyse the reasons if this has not been addressed as due
- To assist the Focal Point in mainstreaming Sustainable Land Management in the context of UNCCD into policy (ensure mainstreaming into important strategic documents, assist in coordination of implementation of the main strategies)
- To provide support in establishing of effective resource mobilization to support SLM initiatives in the country
- Provide day-to-day consultation and support to the Focal Point and its institution regarding fulfillment of his duties:
 - Communication and networking,
 - dissemination of information,
 - representation at meetings, preparation of statements and presentations responding to various request,
 - ensuring collaboration with stakeholder groups,
 - supporting donor coordination in order to create synergies achieved by a more coordinated approach to the problems being addressed (reduced duplication, possibilities of building lessons of other CACILM activities into design of own interventions)
 - monitoring, promoting and/or facilitating national implementation of the Convention
- To assist the development and/or integration of the action plan on the State Programme on Soil Improvement
- To provide expert assistance in developing country report on Convention implementation to UNCCD Secretary.

FINAL DELIVERABLES

PRODUCTS	DEADLINE	PAYMENT STRUCTURE
Workplan for 1 st April - June 30; Gap and needs analysis to draw a road map for appropriate technical support and capacity building activities of the focal point(s).	April 10 th 2012	25%
Intermediate report on the previous deliverable supported with minutes of meetings conducted and official documents. Workplan for 1 st July - 30 th September;	June 30 th 2012	25%
Intermediate report on the previous deliverable supported with minutes of meetings conducted and relevant official documents. Workplan 1 st October - 30 th November;	September 30 th 2012	25%
Final report on the work done between July and November supported with minutes of conducted meetings and relevant official documents. UNCCD convention implementation report is submitted to the UNCCD Secretariat. Recommendations for further maintaining of the UNCCD Focal Point's capacity, including list of needed support and capacity building activities.	November 30 th 2012	25%

REPORTING REQUIREMENTS

The Consultant will be submitting the reports based on the results achieved in agreed format stating all actions

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taken during the assignment. A report is to be submitted after each deliverable result achieved according to schedule in English. All other information including the training module can be presented in typed and electronic format in Russian language. Upon completion of the assignment the Expert will submit a final report for the whole assignment to be approved by the National Coordinator and serve as a justification for final payment. In case of any inaccuracies, delays and/or poor standard of work by consultant UNDP reserves the right to terminate the contract unilaterally;

QUALIFICATION AND COMPETENCY REQUIREMENTS

1. Higher education in the field of social, economics, finance or political sciences or ecology.
2. Minimum 5 years of work experience in the Government structure and the sphere of expertise.
3. Excellent command of English and Russian; Kyrgyz, is an asset.
4. Familiarity with land degradation and SLM issues
5. Organizational and communicative skills.
6. Good presentation and teamwork skills.
7. Proven analytical skills.
8. Computer skills (MS Office, Internet Explorer and others).

SUBMISSION OF APPLICATIONS

All interested candidates should provide the copies of documents proving compliance with the qualification requirements if requested above, signed P11 form, cover letter, 2 recommendation letters from previous employers (including their contact information) and send in sealed envelopes marked **“National Consultant on mainstreaming of SLM”** not later than 9 March 2012 to: Bishkek, 234 Chokmorova Street.

Applications missing a signed P11 form will not be reviewed.

ADDITIONAL REQUIREMENTS FOR RECOMMENDED CONTRACTORS

Recommended contractors over 62 years of age and travel is required he/she to undergo a full medical examination including x-rays and obtaining medical clearance from an UN approved Doctor prior to taking up their assignment. The medical examination is to be cleared by UN physicians and covered by consultant.

Contracted Consultants are required to have vaccinations/inoculations at their own expense when traveling to certain countries, as designated by the UN Medical Director. A copy of the list should be provided to the subscriber prior to signing the agreement so that his/her personal physician can attest to the required vaccinations/inoculations having been performed, as part of the certification described above.

TRAVEL REQUIREMENTS

The assignment includes a requirement to travel to IFS meeting and Donor Conference and events will be possible and will be defined by regional component.

UNDP INPUT

UNDP will provide the Individual Consultant with the following during the duration of contract:

1. Access to Internet